



**Cambridge ESOL - CELTA**  
(Certificate in Teaching English to Speakers of Other Languages)

**SACE CELTA COURSE TIMETABLE**

*Example timetable. There may be variations between courses & centres due to trainee numbers or course days.*

**TIMETABLE - WEEK 1**

Monday	Tuesday	Wednesday	Thursday	Friday
9.00 – 11.00 Welcome, Introductions And Course Admin.	9.00 – 11.00 Foreign Language Lesson & Classroom Management	9.00 – 11.00 Teaching Vocabulary & Phonology 2 Word Stress & Unstressed	9.00 – 10.00 Lesson Shapes & Contents The Importance of Context <b>Scrivener Ch 1,9,11</b>  Introducing New Language A Generative Situation. Sentences For Drilling.	9.00 – 10.30 Language Practice Activities Restricted To Freer Practice The Communicative Approach
<b>Break 11.00 – 11.30</b>	<b>Break 11.00 – 11.30</b>	<b>Break 11.00 – 11.30</b>	<b>Break 11.00 – 11.30</b>	<b>11.00 - 11.30 Host morning tea for staff to meet trainees</b>
Preparation for Tuesday's Teaching Practice & Assignment 1 Preparation	Lesson Planning for CELTA <i>Scrivener Ch 5</i>	LA 1. Introduction to Language Analysis. Structure, Function & Form	LA 2. Context, Meaning & Form Present Simple	Lesson Preparation
<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 – 2.00</b>
The Role Of Observation Lesson Preparation for this afternoon.	Lesson Preparation for Wednesday	Feedback Lesson Preparation	Feedback Lesson Preparation	Teaching Practice
<b>Break 3.00 - 3.30</b>	<b>Break 3.00 - 3.30</b>	<b>Break 3.00 - 3.30</b>	<b>Break 3.00 – 3.30</b>	<b>Break 4.00</b>
3.30 - 5.30 Teaching Practice. Meet the students. Testing, class allocation and interview arrangements	3.30 – 5.30 Teaching Practice	3.30 – 5.30 Teaching Practice	3.30 – 5.30 Teaching Practice	4.30 – 5.30 Feedback Drilling Workshop Give marking guide & clarify Assignment 1
Select a student to interview and observe for Assign. 1				Progress Reports in CELTA 5



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**TIMETABLE - WEEK 2**

Monday	Tuesday	Wednesday	Thursday	Friday
9.00 – 11.00 Introduction To Receptive Skills Listening: Procedure & Task Types	9.00 – 10.00 Receptive Skills 2 Reading V Listening <b>Scrivener Ch 10</b>	9.00 – 11.00 Observation of SACE teachers	9.00 – 11.00 LA 3 Context, Meaning And Form	9.00 – 10.30 Feedback Introduction: Syllabus & Timetabling
	10.00 Language From Text. Planning TL			
<b>Break 11.00 – 11.30</b>	<b>Break 11.00 – 11.30</b>	<b>Break 11.00 – 11.30</b>	<b>Break 11.00 – 11.30</b>	<b>Break 10.30 -11.00</b>
Vocabulary: Conveying Meaning & Checking Meaning 1 <b>Scrivener Ch 5</b>	Checking Meaning 2 <b>Scrivener Ch 5</b>	Phonology 3 Stress & Intonation <b>Scrivener Ch 9</b>	Course books & Authentic Materials <b>Homework</b> Change over of course books and evaluation	Syllabus & Timetabling For Week 3&4 Tutorial 1 Both Tutors
<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 – 2.00</b>
Lesson Preparation	Feedback Lesson Preparation	Feedback Lesson Preparation	Feedback Lesson Preparation:	Teaching Practice
<b>Break 3.00 - 3.30</b>	<b>Break 3.00 - 3.30</b>	<b>Break 3.00 - 3.30</b>	<b>Break 3.00 – 3.30</b>	<b>Break 3.30-4.00</b>
3.30 - 5.30 Teaching Practice	Teaching Practice	DEF observe other class Teaching Practice	ABC observe other class Teaching Practice	Feedback Finish tutorials Clarify Assignment 2
Assign. 1 Focus on the learner. Due 9.00am				



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**TIMETABLE - WEEK 3**

Monday	Tuesday	Wednesday	Thursday	Friday
9.00 – 11.00 Review: Presenting New Language methodology	9.00 – 11.00 Fluency Activities <b>Scrivener Ch 6</b>	9.00 – 11.00 Observation of SACE teachers Observation tasks 3&4	9.00 – 10.50 Teaching Writing 10.50-11.10 meet the assessor	9.00 – 10.30 Sound Articulation & Oral Correction
<b>Break 11.00 – 11.30</b>	<b>Break 11.00 – 11.30</b>	<b>Break 11.00 – 11.30</b>	<b>Break 11.10 – 11.30</b>	<b>Break 10.30 -11.00</b>
Oral Correction Techniques <b>Scrivener Ch 8</b>	<b>Peer Teaching Session</b> From grammar research All trainees and both tutors	Connected Speech	LA 4 Past Forms <b>Swan</b>	Tutorial 2 Both Tutors Lesson Preparation
<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 – 2.00</b>
Lesson Preparation	Feedback Lesson Preparation	Feedback Lesson Preparation	Feedback Lesson Preparation	Teaching Practice
<b>Break 3.00 - 3.30</b>	<b>Break 3.00 - 3.30</b>	<b>Break 3.00 - 3.30</b>	<b>Break 3.00 – 3.30</b>	<b>Break 4.00</b>
3.30 - 5.30 Teaching Practice	Teaching Practice	Teaching Practice	Teaching Practice <b>Feedback from 5.45 to 6.15</b>	Feedback Weekly Round-Up Clarify Assignments 3&4
Assign. 2 Language related task.Due 9.00am				



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**TIMETABLE - WEEK 4**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
9.00 - 11.00 Literacy	9.00 – 11.00 Needs Analysis & Teaching In Other Contexts	9.00 – 11.00 Observation of SACE teachers Observation tasks 5&6	9.00 – 11.00 Testing And Assessment	9.00 – 10.30 Final Feedback Employment & Professional Development
<b>Break 11.00 – 11.30</b>	<b>Break 11.00 – 11.30</b>	<b>Break 11.00 – 11.30</b>	<b>Break 11.00 – 11.30</b>	<b>Break 10.30 -11.00</b>
Learner styles and cultural differences	Business English	LA Expressing The Future	Using Games In The Classroom	Course Evaluation Lesson Preparation
<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 - 1.30</b>	<b>Lunch 12.30 – 2.00</b>
Lesson Preparation	Feedback Lesson Preparation	Feedback Lesson Preparation	Feedback Lesson Preparation	Final Teaching Practice
<b>Break 3.00 - 3.30</b>	<b>Break 3.00 - 3.30</b>	<b>Break 3.00 - 3.30</b>	<b>Break 3.00 – 3.30</b>	
3.30 - 5.30 Teaching Practice	Teaching Practice	Teaching Practice	Teaching Practice	Portfolio Sign Off & Collection
Assign. 3 Authentic Materials Due 9.00am		Assign. 4 Lessons from the Classroom		